



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Public Teleconference

Town Council Meeting: April 20, 2020

MINUTES

Call to Order (7:38 PM) - Mayor Kacky called the meeting to order at 7:38 PM. Present on the call were Councilmembers Gerilee Bennett, Stephen Paczkowski, Phil Schulp, Dan Simons, and Hans Wegner. Also on the teleconference were Town Manager Andrea Fox, Bugle Reporter Ed Lincoln, and approximately three Town residents.

Approval of Agenda (7:40 PM) – The agenda was unanimously approved.

Approval of Minutes (7:41 PM) - The March 9, 2020 Regular Meeting minutes were unanimously approved. The April 3, 2020 COVID19 Emergency Meeting minutes were unanimously approved.

Action (7:49 PM)

- *Adopt Corrective Version of Resolution 2020-1A: A Resolution to Repeal Charter Amendment No. 2020-1 and to Amend Section 78-28 of the Charter of the Town of Garrett Park.* The resolution alters the numbering in the previously adopted resolution (2020-1, Charter Amendment to add Conduct of Election in a State of Emergency) so that the new text becomes Section 78-28(b) instead of Section 78-29. Council amended the resolution to sunset after the 2020 Town election. Councilmember Bennett moved to adopt the resolution and it was approved as amended, 4 in favor, 1 in opposition.
- *Adopt Corrective Version of Ordinance 2020-2A: Declaration of a State of Emergency and Corrective Ordinance to Activate an Emergency Plan for the Town Election.* The Emergency Plan referenced in the Ordinance was amended to clarify that the election judges are the sole adjudicators of ballots. Councilmember Schulp moved to adopt the Ordinance (as is) and Emergency Plan as amended; it was unanimously approved.
- *Introduction of Ordinance 2020-3 to apply Montgomery County Code Chapter 33B (Pesticides) to Town.* The Arboretum Committee is in favor of this Ordinance and the Pool Board President confirmed it will not impact pool operations. Council may decide the effective date; a later date gives residents time to plan accordingly. Montgomery County provides education and complaint-based enforcement. Councilmember Wegner moved to introduce the Ordinance, and it was unanimously approved.
- *Introduction of Ordinance 2020-4, FY21 Budget.* To give Council more time to review the ordinance, this item was moved to the April 24, 2020 Special Council meeting.

Town Updates (9:04 PM)

- **SRTS Project** – The stakeout on Clermont is starting, asphalt work is scheduled to be done on Wednesday (tentative), and there is no schedule yet for Kenilworth.
- **Composting** – The potential for the Town to subsidize a composting pickup service continues to be explored. A survey was drafted and is circulating among Mayor Kacky, Town

Council members, and the Town Office. Next, the survey will be sent to Town residents, and the results will be used to help determine next steps.

- Arboretum Committee – Jenny Krivanek is the new Chair of the Arboretum Committee. Spring tree planting is delayed because of COVID-19. The Committee is exploring having a vendor supply and plant new trees near the tennis courts.
- 5G and Small Cell Towers – A re-introduction of the ZTA to amend the 5G ordinance with the County Council is expected in June. This has been delayed because of COVID-19 and two legal cases are open that relate to 5G and the County.
- Land Use and Historic Preservation – Historic Preservation Committee is looking to build on momentum from the Richterville Homes Tour. The Land Use Advisory Committee will determine a plan to look at corner lots, ADUs, and the Land Use Task Force recommendations. The (contract) Town Attorney or a land use specialist may be consulted. There is a County Code overlay specific to Garrett Park, and it makes sense to look at all these items together.
- Town Hall Renovation Plans – Renovation options could include keeping the existing shell, replacing the addition on the back, renovating the main building, and/or putting a basement underneath. The renovation could be in the range of \$700K-\$800K, or if the basement is included, double that. To renovate with a new addition in the back would cost in-between. Plan to hold a meeting in the fall to show diagrams, potential prices, funding mechanisms, etc. and see the appetite for moving forward.
- Archives – The (contract) Town Archivist cataloged and uploaded many items to the internet.
- Traffic and Parking – The Town Office made an offer to a (contract) Parking Enforcement Officer, but the start date is dependent on COVID-19. We now have a contact for CSX regarding moving the Penn Place poles; MARC may own a couple poles.
- Communications & GP Town Forum – The Town Forum has been made more accessible to Town residents as a Google group and residents can post directly to the forum with no “wait” time. Dan de Vise sent an email describing the Forum.
- Train Whistle – The deliverables and specs for this project need to be drawn up, and orders of magnitude of what it would cost the Town needs to be known. The Council has received a letter from several concerned citizens who urge the Town to take action to reduce the train whistle. There is funding in the FY21 Budget to utilize an expert to explore the project. The next step is to research organizations that can do the work and develop the Scope of Work.
- Strathmore Hill Pedestrian Warning Light – District 18 delegation was asked to draft a letter.

Town Manager’s Report (9:18 PM) – The March Financial Report and Town Manager’s Report were summarized.

Mayor Kacky adjourned the meeting at 9:29 PM.



Signed,

Andrea Fox, Clerk/Treasurer